

ChamberWorks Guideline Sheet

Thank you for requesting information on submitting an article.
Below are some key points that should assist you in your writing process:

- The article should contain educational/informative content.
- The article should NOT be a business profile.
- Name, business and other contact information will be presented and given as credit for writing the piece.
- There is no minimum or maximum regarding length.
- Pictures are encouraged.
- Submit the article via e-mail, news@centralrichamber.com, fax 401-732-1107 or mail to 3288 Post Road, Warwick, RI 02886
- Article must be received by the 15th of the month to be considered for publication in the next edition.
- Publication cannot be guaranteed for any particular month.
- Additional pieces of information, i.e. press releases, tips, newsletters, would be appreciated and put on file for future issues.
- Please contact 401-732-1100 if you have any questions